

INDIA SECURITY PRESS  
(A Unit of Security Printing and Minting Corporation of India Limited)  
Wholly owned by Government of India  
Nashik Road - 422 101 (Maharashtra)

Tel No 00 91 253 2402200  
Fax No 00 91 253 2462718  
Email: [purchase.isp@spmcil.com](mailto:purchase.isp@spmcil.com)  
Website: [www.spmcil.com](http://www.spmcil.com)  
<http://ispnasik.spmcil.com>

Global Tender Notice No: 191/ICB/2017-18  
.....

Date: 02/12/2017  
.....

**Not Transferable**

Security Classification: **UNCLASSIFIED**

TENDER DOCUMENT FOR DESIGNING, MANUFACTURING, TESTING, SUPPLY, RETROFITTING/ INSTALLATION ON EXISTING PRESSES, COMMISSIONING, TRAINING AND PERFORMANCE TESTING OF "COUNTING CUM TAGGING SYSTEM": 04 NOS.

This Tender Document Contains 38 Pages.

Tender Documents is sold to:

M/s _____
Address _____

Details of Contact person in SPMCIL regarding this tender:

Name, Designation: Deepak Verma, Dy. Manager (TO) I/c-Purchase

Address: India Security Press,  
Nashik Road-422 101  
Maharashtra  
India

Phone: 0253-2402219/2435  
Fax : 0253-2462718  
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Note: The word "SPMCIL" in this SBD hereinafter is referred to as "India Security Press, a unit of SPMCIL."

# Section I: Notice Inviting Tender (NIT)

INDIA SECURITY PRESS

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Website: [www.spmcil.com](http://www.spmcil.com)

Global Tender No. 191/ICB/2017-18

Dated: 02/12/2017

1. Sealed tenders are invited from eligible and qualified tenderers for supply of following goods & services on turnkey basis:

Schedule No.	Brief Description of Goods/ services	Quantity (with unit)	Earnest Money	Remarks
1	Designing, Manufacturing, Testing, Supply, Retrofitting/ installation on existing presses, Commissioning, Training and Performance testing of "Counting Cum Tagging System".	04 Nos.	Rs. 80000 or Euro 1040 or USD 1220	

Type Of Tender (Two Bid/ PQB/ EOI/ RC/ Development/ Indigenization/ Disposal of Scrap/ Security Item etc.)	Three bid (Single Stage) i.e. (PQB + Techno-commercial + Price Bid) International Competitive Bidding (ICB)
Dates of sale of tender documents:	From 07.12.2017 to 08.02.2018 during office hours
Price of the Tender Document	INR 5600 or Euro 75 or USD 90
Place of sale of tender documents	Purchase Section, India Security Press, Nashik Road-422 101, Maharashtra, India
Closing date and time for receipt of tenders	09.02.2018 up to 1430 Hrs
Place of receipt of tenders	Green Gate India Security Press, Nashik Road-422 101, Maharashtra, India
Time and date of opening of tenders	1500 Hours on 09.02.2018
Place of opening of tenders	Purchase Section, India Security Press,
Nominated Person/ Designation to Receive Bulky Tenders (Clause 21.21.1 of GIT)	Manager (HR) India Security Press, Nashik Road-422 101, Maharashtra, India

2. Interested tenderers may obtain further information about this requirement from the above office selling the documents. They may also visit our website mentioned above for further details.
3. Tender documents may be purchased on payment of non-refundable fee of INR 5600 or Euro 75 or USD 90 per set in the form of account payee demand draft/ cashier's cheque/ certified cheque, drawn on a scheduled commercial bank in India, in favour of SPMCIL Unit ISP, payable at Nashik.
4. If requested, the tender documents will be mailed by registered post/ speed post to the domestic tenderers and by international air-mail to the foreign tenderers, for which extra expenditure per set will be Rs 200 for domestic post and Rs 500 for international air-mail. The tenderer is to add the applicable postage cost in the non-refundable fee mentioned in para 3 above.
5. Tenderer may also download the tender documents from the web site [www.spmcil.com](http://www.spmcil.com) and submit its tender by utilizing the downloaded document, along with the required non-refundable fee as mentioned in Para 3 above.
6. Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are dropped in the tender box located at the address given below on or before the closing date and time indicated in the Para 1 above, failing which the tenders will be treated as late and rejected.
7. The essence of this tender is Price, delivery and adherence to Technical Specification. This tender is not a Development Tender. Bidders having proven track record of having manufactured and supplied similar machine can only participate.
8. In the event of any of the above mentioned dates being declared as a holiday/ closed day for the purchase organisation, the tenders will be sold/ received/ opened on the next working day at the appointed time.
9. No correspondence beyond bid due date will be made for shortfall of documentary evidence. Such offers received with shortfall of documentary evidence will be summarily rejected.
10. The tender documents are not transferable.

Sd/-  
Dy. Manager (Tech. Operations)-Purchase  
For General Manager  
India Security Press,  
Nashik Road  
Phone No 0253 2402219

**Address for dropping the tender documents**  
Green Gate,  
India Security Press, Nashik Road-422 101, Maharashtra,

## **Section II: GENERAL INSTRUCTIONS TO TENDERERS (GIT)**

Please refer the link [Click here](#) or <http://ispnasik.spmcil.com/spmcil/UploadDocument/GIT.pdf> for further details.

GIT (Total pages: 32)

**BIDDERS ARE REQUESTED TO DOWNLOAD 32 PAGES BY CLICKING THE ABOVE SAID LINK AND SUBMIT THE SAME DULY STAMPED AND SIGNED ALONG WITH TENDER DOCUMENT. PRINTOUT OF THIS PAGE IS NOT ACCEPTABLE.**

### Section III: Special Instructions to Tenderers (SIT)

The following special instructions to Tenderers will apply for this purchase. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in Section II. The corresponding GIT clause numbers have also been indicated in the text below:

In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

S No	GIT Clause No	Topics	SIT Provision
1	4	Eligible goods and services ( Origin of Goods)	SIT-1 (Mentioned below)
2	8	Pre-bid conference	SIT-2 (Mentioned below)
3	9	Time Limit for receiving request for clarification of Tender Document	SIT-3 (Mentioned below)
4	11.2	Tender Currency	SIT-4 (Mentioned below)
5	12.11	Applicability of Taxes.	SIT-5 (Mentioned below)
6	14	PVC Clause & Formula	Not Applicable
7	16	Documents Establishing Tenderer's Eligibility and Qualifications	As applicable
8	18.1	Earnest Money Deposit	SIT-6 (Mentioned below)
9	19	Tender Validity	SIT-7 (Mentioned below)
10	20.4	Number of copies of Tenders to be submitted	SIT-8 (Mentioned below)
11	20.8	Submission of tender	SIT-9 (Mentioned below)
12	20.9	E-procurement	Not contemplated
13	24.4	Opening of Tender	SIT-10 (Mentioned below)
14	32	Conversion of Tender Currencies in India Rupee.	SIT-11 (Mentioned below)
15	33	Evaluation Criteria	SIT-12 (Mentioned below)
16	34	Comparison on CIF Destination basis.	SIT-13 (Mentioned below)
17	35.2	Additional factors for evaluation of offers	Not applicable
18	43	Parallel contracts	Not applicable
19	50	Tender for rate contracts	Not applicable
20	51.1, 51.2	PQB Tenders	Pre Qualification criteria as per section IX of SBD.
21	52	Tenders involving purchaser's and pre-production samples	Not applicable
22	53	EOI Tenders	Not applicable

23	54	Tenders for Disposal of Scrap	Not applicable
24	55	Development/ indigenization Tenders	Not applicable
25		Language of Tenders	The tenders are to be submitted in English Language only
26	22.1	Correction in GIT clause	SIT-14 (Mentioned below)

**SIT 1: Eligible Goods/ Services:** All goods and related services to be supplied under the contract shall have their origin in India or other countries. The terms “origin” used in this clause means the place where the goods are mined, grown, produced, or manufactured or from where the related services are arranged and supplied. The Bidder should clearly mention the origin of the machine in the PQB.

**SIT 2: Pre-bid conference:** The pre-bid conference will be held on 08.01.2018 at 11.00 hrs IST. The prospective bidders interested to participate in this tender are requested to attend the pre-bid conference for clarifications on Tender document, at India Security Press, Nashik. The queries of Pre-bid conference if any, shall reach to GM, ISP, Nashik on or before 04.01.2018 in writing by Fax/mail.

**SIT 3: Clarification of Tender documents:** A tenderer requiring any clarification or elucidation on any issue of the tender document may take up the same with ISP Nashik in writing or by fax/ e-mail/ post. ISP Nashik will respond in writing to such request provided the same is received by ISP Nashik not later than 14 days prior to the prescribed date of submission of tender. In case the clarifications are not given by ISP Nashik in stipulated time frame then the bidder must strictly follow the tender terms and conditions. Copies of the query and clarification, if any, shall be sent to all prospective bidders who have purchased the bidding documents.

**SIT 4: Tender Currencies:** The domestic Bidders should quote in Indian Rupees only. Foreign Bidders should quote either in INR/ Euro/ USD. Bidders are requested to quote price within two decimal places. Quotation with price quote beyond two decimal places will be ignored.

**SIT 5: Wherever GST is applicable, the following may be noted:**

- (i) The tenderer should quote the exact percentage of GST that they will be charging extra.
- (ii) While quoting the rates, tenderer should pass on (by way of reduction in prices) the set off/ input tax credit that would become available to them by switching over the system of GST from the existing system of sales tax, duly stating the quantum of such credit per unit of the item quoted for.
- (iii) The tenderer while quoting for tenders should give the following declaration:

“We agree to pass on such additional set off/ input tax credit as may become available in future in respect of all the inputs used in the manufacture of the final product on the date of supply under the GST scheme by way of reduction in price and advise the purchaser accordingly.”

(iv) The supplier while claiming the payment shall furnish the following certificate to the paying authorities:

“We hereby declare that additional set offs/ input tax credit to the tune of Rs. \_\_\_\_\_ Has accrued and accordingly the same is being passed on to the purchaser and to that effect the payable amount may be adjusted”.

**SIT 6: Earnest Money Deposit:** The required EMD as mentioned in Section VI:List of requirements can be submitted either by principal manufacturer or his authorized agent. The EMD shall be valid for a period of 60 days beyond Bid Validity i.e.240 days (180 + 60 days). In case of shorter validity, the tender shall be treated as unresponsive. The EMD should be in the currency of INR/ EURO/ USD only.

EMD to be submitted only in the form of Account Payee Demand Draft / Banker's Cheque /FDR and shall be drawn from any 'Scheduled Commercial Bank' in India in favour of SPMCIL unit ISP, Nasik Road payable at Nashik. EMD may also be submitted in the form of Bank Guarantee issued/confirmed by Scheduled Commercial bank in India in the proforma given in Section XIII of the tender document.

**SIT 7: Tender Validity**

(i) The tenders shall remain valid for acceptance for a period of 180 days after the date of tender opening prescribed in the tender document. Any tender valid for a shorter period shall be treated as unresponsive and rejected.

(ii) In exceptional cases, the tenderers may be requested by ISP Nashik to extend the validity of their tenders upto a specified period. Such request(s) and response thereto shall be conveyed by surface mail or by fax/ e-mail followed by surface mail. The tenderers who agree to extend the tender validity, are to extend the same without any change or modification of their original tender and they are also to extend the validity period of the EMD (if applicable) accordingly. A tenderer, however, may not agree to extend its tender validity without forfeiting its EMD.

(iii) In case the day upto which the tenders are to remain valid falls on/ subsequently declared a holiday or closed day for ISP Nashik, the tender valid shall automatically be extended upto the next working day.

(iv) Compliance with the Clauses of this Tender Document: Tenderer must comply with all the clauses of this Tender Document. In case there are any deviations, these should be listed in a chart form without any ambiguity along with justification.

**SIT 8: Number of Copies of Tenders to be submitted:**

Tenderer shall submit their tender in “Original” only

**SIT 9: Submission of tender: Pre-Qualification Bid, Techno-commercial bid and the Price Bid** are to be submitted in Three Separate double sealed Envelopes which will put into another big envelop subscribed Tender references on or before the

due date of the submission of the tender as stated below otherwise tender/ bid / quotation shall be liable for rejection.

**PART I : PQB (QUALIFYING CRITERIA) - (First Envelope)**

(i) Tender Fee: Tender fee of Rs. 5600 or Euro 75 or USD 90 should be submitted along with the PQB in form of Demand Draft/Bankers Cheque/Cashiers Cheque drawn from any “Scheduled Commercial Bank” in India, in favour of SPMCIL, Unit ISP, Nasik Road payable at Nashik.

(ii) Earnest Money Deposit:

Rs. 80,000 or Euro 1040 or USD 1220.

EMD must be submitted along with the tender in form of Demand Draft/Fixed Deposit Receipt/Bankers cheque issued by Scheduled Commercial Bank in India in favour of SPMCIL unit ISP payable at Nashik, or in the of form of Bank Guarantee issued/confirmed by Scheduled Commercial Bank of India in the proforma given in Section XIII. If the EMD submitted in the form of Bank Guarantee from foreign bank by the foreign bidder, the same should be countersigned by Indian Scheduled Commercial Bank failing which the offer will be ignored.

The firm who are registered under NSIC, DGS&D, Micro & Small Enterprises (MSE) for manufacturing of similar item may be exempted from submitting the EMD on producing valid certificate. The certificate should clearly indicates the stores details similar to India Security Press requirement and the validity of the certificate (Valid upto XXXXXX ) otherwise, certificate will not be considered for exemption of EMD.

(iii) Power of Attorney/ Authorisation with the seal of company indicting that authorized signatory is competent and legally authorized to submit the tender and/ or to enter into legally binding contract.

(iv) The eligibility criteria for the tender are given in **Section IX- Qualification/ Eligibility Criteria (PQB)**. The bidder have to submit all the desired documents and relevant documentary proof in support of relevant clauses mentioned in Section IX: Qualification/ Eligibility Criteria (PQB). The Qualifying Criteria should be submitted in original.

**Part -II: Techno-Commercial bid (Second Envelope)**

(i) The tenderer shall submit detailed techno-commercial offer as per Technical Specifications mentioned as per Section-VII and List of Requirement as per Section-VI of the tender document.

(ii) The tender has to submit sealed and signed tender document by authorized signatory of the tenderer as a token of acceptance of all section/ terms and conditions of this tender document (GIT, SIT, GCC & SCC, Quality Control Requirement, List of Requirement, Technical Specification, Tender form etc.)



### **Part-III: Price Bid (Third Envelope)**

1. The tenderer shall quote their prices strictly as per the proforma given in Section-XI of the Tender document. No additional/ extra item with price shall be included other than that of **Section XI**.
2. The tenderer shall submit separately the list of essential spare parts along with technical specifications and the cost valid for two years of each spare required after Performance Guarantee, required for smooth running of machine(s) for a period of 2 years, along with the price bid. The price of spare parts shall remain fixed for three years from the date of placement of order and will be ordered as and when required. The cost of these spares shall not be part of tender evaluation.

#### **NOTE:-**

- i. The each envelopes containing bids shall be super scribed as, Pre-Qualification Bid, Techno-commercial Bid and Price Bid separately as the case may be for “Designing, Manufacturing, Testing, Supply, Retrofitting/ installation on existing presses, commissioning, Training and Performance testing of Counting cum Tagging System”. The sealed envelopes shall be again put in another big envelope and super scribed as tender for “Designing, Manufacturing, Testing, Supply, Retrofitting/ installation on existing presses, commissioning, Training and Performance testing of Counting cum Tagging System”.
- ii. If the tender is not submitted as per above format, offer/ bid/ tender will be liable for rejection.
- iii. Late Tender shall not be accepted. Tenderer shall submit their offer only on prescribed form. Tenders by fax/ email shall not be accepted. Tender by Post/hand/courier received on or before the due date and time shall be accepted. Postal delay/ delay by courier services etc. shall not be condoned, what so ever reason may be.

#### **SIT 10: Opening of Tender:**

##### Tender Evaluation Process:

10.1 In the first instance, the Qualifying Criteria as per Section IX Pre-qualification bids of Tender document will be considered for evaluation. These offers/ bid will be scrutinized and evaluated by the committee/ authority with reference to the parameters prescribed in the Eligibility criteria. Conditional offers will be liable for rejection.

10.2 Thereafter, in the second stage, the **Techno-commercial Part (2<sup>nd</sup> Packet)** of only pre-qualified bidders (as decided in the first stage) shall be opened at a later date and time for further scrutiny and further evaluation. The technical acceptance of the bids is on the basis of Technical Specifications offered by the bidder as per Section -VII: Technical Specifications and Section-VI List of Requirement of the tender document and acceptance of the terms and conditions as per Section VI, GIT, SIT, GCC, SCC and other conditions of tender.

10.3 Subsequently, in the third stage the price bids of only the technically acceptable offers (as decided in the second stage) shall be opened for further scrutiny and evaluation. Intimation regarding opening of Technical and Financial bids shall be given to qualified tenderers to enable them to attend the technical and financial bid opening, if they so desire.

#### **SIT 11: Conversion of Tender Currencies in Indian Rupee:**

The quoted prices in different currencies of bidders will be converted into single currency viz Indian Rupees (INR) for the purpose of equitable comparison and evaluation on the basis of prevailing BC selling exchange rates of State Bank of India as on the date of opening of Price bid.

#### **SIT12: Tender Evaluation Process:**

12.1 In the first instance, the Qualifying Criteria of the Pre-Qualification Bid of Tender document will be considered for the evaluation. These offers/ bid will be scrutinized and evaluated by the committee/ authority with reference to the parameters prescribed in the eligibility criteria (**Section IX**). **Conditional offers will be liable for rejection.**

12.2 Thereafter the **Techno-commercial part** of the Pre-Qualification Bid Qualified firms will be considered for the evaluation in second stage at a later date and time for further scrutiny and further evaluation. The technical acceptance of the bids is on the basis of **Technical Specifications** offered by the bidders as per **Section -VII Technical Specification** and **Section-VI List of Requirement** of the tender document and acceptance of the terms and conditions as per **Section-VI, GIT, SIT, GCC, SCC, other conditions of tender.**

12.3 In the third stage, the Price Bid of only the technical acceptable offers (as mentioned second stage) will be opened for further scrutiny and evaluation. The evaluation criteria for awarding the contract shall be to L1 bidder as per **Section-XI Price Bid.**

**The rates separately quoted in price bid for essential spare parts required for trouble-free running along with their price valid for a period of 3 years from the date of placement of order. The cost of these spares shall not be part of tender evaluation for L-1 bidder.**

The intimation regarding opening of Technical and price bids shall be given to qualified tenderers to enable them to attend the technical and price bid opening, if they so desire.

#### **SIT13: Price bid evaluation:**

13.1 In case of indigenous offer, the prices quoted shall be compared on FOR ISP Nasik basis which includes all taxes, duties, packing and forwarding charges, freight, insurance, installation, training etc. as per the price schedule.

13.2 In case of foreign offer, the tenderer will be required to quote on FOB as well as CIF basis. The CIF price will be multiplied by the exchange rate between Indian Rupees and the quoted Foreign Currency, prevailing as on the date of opening of the price bid. The applicable rate will be "BC selling rate" of State Bank of India. Customs duty and

countervailing duty of 30.15% on CIF will then be added to the converted CIF price of INR. On this net price, 1% will be added towards charges for port clearance and forwarding charges and estimated average inland freight up to destination to arrive the total landed price of the Counting-cum-Tagging Unit. Apart from the above, the other charges mentioned by the tenderer for installation, commissioning, training etc will be added. In case the overseas firm has given FOB charges only then the freight and insurance amounting to 11% of FOB cost shall be added to make it CIF Cost. Remaining charges to arrive at FOR will be same as mentioned above.

**13.3** For the purpose of comparison, the total FOR price of indigenous offer, shall be compared with the total landed price of import offer.

**SIT14: Corrections in GIT Clauses:**

GIT CLAUSE	WRITTEN AS IN GIT	CORRECTED AS IN SIT
21.1	In 3 <sup>rd</sup> line of procurement manual the words “para 11 of NIT”	“Para 1 of NIT”
21.1	In 6 <sup>th</sup> line of procurement manual the words “Clause 11 of NIT”	“Clause 1 of NIT”
24.1	In 2 <sup>nd</sup> line of procurement manual the words” Clause 11 of NIT”	“Clause 1 of NIT”
18.4	In third line of last para of procurement manual the words “Clause 33 of NIT”	“Clause 3 of NIT”
10.1	10.1(a) second line “clause no.19.19”	“Clause 19.4 of GIT”

## Section IV: General Condition of Contract (GCC)

Please refer the link [Click here](#) or <http://ispnasik.spmcil.com/spmcil/UploadDocument/GCC.pdf> for further details.

**GCC (Total pages: 28)**

BIDDERS ARE REQUESTED TO DOWNLOAD 28 PAGES BY CLICKING THE ABOVE SAID LINK AND SUBMIT THE SAME DULY STAMPED AND SIGNED ALONG WITH TENDER DCOUMENT. PRINTOUT OF THIS PAGE IS NOT ACCEPTABLE.

## Section V: Special Conditions of Contract (SCC)

The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These special conditions will modify/ substitute/ supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

S No	GCC Clause No	Topics	SCC provision
1	5	Country of Origin	SCC-1 (Mentioned below)
2	6	Performance Bond/ Security	SCC-2(Mentioned below)
3	9.4	Pre -Dispatch Inspection	SCC-3 (Mentioned below)
4	11.2	Transportation of Goods	SCC-4 (Mentioned below)
5	14.1	Incidental Services	SCC-5 (Mentioned below)
6	14.1(d)	Training for Operation & Maintenance	SCC-6 (Mentioned below)
7	16.2,16.4	Warranty Clause	SCC-7 (Mentioned below)
8	19.3	Option clause	Not applicable
9	20.1	Price Adjustment clause	Not applicable
10	21.2	Taxes and duties	SCC-8 (Mentioned below)
11	22,22.1, 22.2, 22.3, 22.4, 22.6	Terms and mode of payments	SCC-9(Mentioned below)
12	24.1	Quantum of LD	SCC-10 (Mentioned below)
13	25.1	Bank Guarantee and insurance for material loaned to contractor	Not applicable
14	26	Termination for default	SCC-11 (Mentioned below)
15	33.1	Resolution of Disputes	SCC-12 (Mentioned below)
16	36	Disposal/ Sale of Scrap by Tender	Not applicable
17		Arbitration clause	SCC-13 (Mentioned below)
18		Failure and Termination	SCC-14 (Mentioned below)

**SCC1: Country of Origin:** The country of origin of the goods/ machine shall be clearly mentioned.

**SCC2: Performance Bond/ Security:** The successful bidder has to submit Performance Bond/ Security equivalent to 10% of the order(s) value valid for a period of 60 days beyond to complete all the contractual obligations including warranty of period within 21 days from the date of issue of Letter of Intent.

**SCC3: Pre-Despatch inspection:**

(a) The supplier shall communicate to the purchaser prior to the readiness of the new machine to arrange visit of representatives for pre-despatch inspection. The inspection shall be carried out by four officials for three working days by authorized representatives of India Security Press.

(b) All expenses towards the air travel, lodging; miscellaneous expenditure and daily allowances shall be borne by the purchaser. In the event that the purchaser is not able to depute its representative, it shall issue specific authorization to the supplier to dispatch the Counting cum Tagging Unit.

(c) The inspection procedure and the arrangement will be according to the contract agreed mutually between the supplier and the purchaser.

**SCC4: Transportation of Goods:** The transportation of goods to be procured will be done by the supplier on FOR ISP Basis or FOB basis. The total cost of the transportation should be indicated in the price bid of the item to be procured.

**SCC5: Incidental Services:**

5.1 Following incidental services are required to be performed by the supplier:

(a) The firm shall undertake to supply required spare parts for the system for the period of 10 years from the date of supply as and when ordered and shall be directly replaceable.

(b) The firm shall provide the list of essential spare parts along with technical specifications and the cost valid for two years of each spare required after Performance Guarantee.

(c) The firm shall provide the necessary spare parts along with technical specifications while system being offered to ISP.

(e) All the spares, tools and tackles and consumables required during installation and commissioning shall be supplied by the firm as a part of the contract.

## **SCC6: Training for Operation and Maintenance**

The firm shall arrange to provide Operational and Maintenance training to 4 officials of ISP at their worksite as well as at site to cover entire system for a period 4 working days excluding journey time/ holidays at the worksite of the firm on whom the contract will be finalized. The purchaser will bear the cost of to and fro journey and accommodation. The training part includes the following:-

### **6.1 Operational Training:**

- (a) Detailed working of the entire system.
- (b) All precise settings of the system i.e. Sensors, tagging system.
- (c) Complete Operational settings and job programming of the machines through Control Console/ HMI.
- (d) Daily Maintenance schedule.

### **6.2 MAINTENANCE (ELECTRICAL)**

- (a) Sequential functions of the machine.
- (b) Testing of the system and fault diagnosis/ analysis through Console/ HMI.
- (c) Installation of the system/ Application software.
- (d) Understanding of Circuit diagrams, PLC/ DCS programme, Ladder Diagram, Drive Parameters etc.

### **6.3 MAINTENANCE (MECHANICAL)**

- (a) Complete settings and mechanical timings of all the gears, cams, driving belts and their synchronization with electrical timings and degrees of encoders.
- (b) Complete maintenance procedures of all the parts of the machine.
- (c) Settings and maintenance of all safety equipments installed on the machine.
- (d) Complete working and fault rectification of the machine and its auxiliary equipments.

#### 6.4 INSTALLATION, COMMISSIONING AND TRAINING AT SITE:

The firm shall depute their Engineers/ Technicians to India Security Press, Nashik for Installation and Commissioning of the machines for the required period of time at their own cost. The firm has to impart training to Operational and Maintenance personnel of ISP after commissioning of the machines at ISP's worksite.

**SCC7: Warranty Clause:** The tenderer shall provide the warranty with free service for a period of 12 months from the date of issue of final acceptance certificate.

**SCC8: Taxes and Duties:** If the tenderer fails to include taxes and duties as per law of the land in the tender, no claim thereof will be considered by purchaser at a later stage. The applicable TDS on installation, commissioning and training in India, shall be borne by the tenderer.

#### **SCC9: Terms and Mode of Payment:**

The payment shall be made in the following manner:

##### 1. Indigenous supplier:

(a) 50% Payment on receipt of the Machine (s) at ISP

(b) 30% Payment after successful installation & commissioning of the Machine(s).

(c) 20% Payment towards cost of machine(s) alongwith 100% towards Installation, commissioning, testing and Training charges after issue of Final Acceptance Certificate issued by the Purchaser. The payment will be done through RTGS only. Therefore, the suppliers have to produce all the Bank details such as Name of Bank, Account No., IFSC Code No., MICR No. along with the Tender document. TDS, if any, will be deducted on installation, testing, commissioning and training work.

(d) The supplier while claiming the payment shall furnish the following certificate to the paying authorities:

"We hereby declare that additional set offs/ input tax credit to the tune of Rs. XXXXX (to be filled while claiming the payment) has accrued and accordingly the same is being passed on to the purchaser and to that effect the payable amount may be adjusted".

##### 2. Foreign supplier:

100% Payment shall be made through irrevocable letter of credit in the following manner:



(a) 50% FOB cost of the machine(s) shall be made through irrevocable letter of credit to be opened by the Purchaser on a Scheduled Commercial Bank in favour of SELLER. The payment shall be arranged on receipt of the following documents and invoice after despatch. Payment shall be made as per contract price.

(i) Complete set of clean Bill of Lading showing the complete goods have been actually shipped on board.

(ii) Signed invoices in sets of quadruplicate stipulating specification reference for item indicating cost and quantity.

(iii) Certificate of Country of Origin, issued by Chamber of Commerce.

(iv) Copies of packing list in quadruplicate stipulating individual items, quantity, weight and dimension details of each packing case.

(v) Inspection Certificate. If inspection certificate has been waived, then Quality Test Certificate.

(vi) Original copy of Bill of Lading.

(vii) Two sets of non-negotiable dispatch documents, to be sent by courier services to the PURCHASER immediately after dispatch of consignment.

(viii) Catalogue, technical write up/literature for customs clearance purpose.

(ix) Certificate of No Agency Commission payable to any Indian agent involved in this transaction.

(b) 30% of FOB cost of material will be made, after successful installation and commissioning of the machine(s).

(b) Balance 20% of FOB cost of material and 100% cost of installation, commissioning and training, charges will be made, after deduction of TDS (Tax Deducted at Source) and etc as per prevailing rates after issue of Final Acceptance Certificate by the Purchaser.

(c) Bank charges:

(i) All bank charges for opening of Letter of Credit in respect of PURCHASER's bankers shall be borne by PURCHASER and those charged by SELLER's bankers shall be borne by the SELLER.

(ii) The charges of extension of Letter of Credit or any confirmation if attributable to SELLER shall be paid by SELLER and not by the PURCHASER.

(iii) The negotiating bank of the SELLER should give 5 clear working days (in India) notice to the Letter of Credit opening bank and the PURCHASER regarding the value and date of payment

**SCC10:Quantum of Liquidated damages:** If the supplier fails to deliver any or all the goods or fails to perform the services within the time frame(s) incorporated in the contract, ISP Nashik shall, without prejudice to other rights and remedies available to ISP Nashik under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to the ½ % (0.5%) of the delivered price of the delayed goods and/ or services for each week of delay or part thereof until actual delivery or performance, subject to a maximum deduction of the 10% the delayed goods' or services' contract prices(s). During the above mentioned delayed period of supply and / or performance, the conditions incorporated under GCC sub-clause 23.4 shall also apply.

**SCC11:Termination for default:**

11.1 SPMCIL, without prejudice to any other contractual rights and remedies available to it (SPMCIL), may, by written notice of default sent to the supplier, terminate the contract in whole or in part, if the supplier fails to deliver any or all of the goods or fails to perform any other contractual obligation(s) within the time period specified in the contract, or within any extension thereof granted by SPMCIL pursuant to GCC sub-clauses 23.3 and 23.4.

11.2 In the event of SPMCIL terminates the contract in whole or in part, pursuant to GCC sub-clause 26.1 above, SPMCIL may procure goods and/ or services similar to those cancelled, with such terms and conditions and in such manner as it deems fit at the "Risk and Cost" of the supplier and the supplier shall be liable to SPMCIL for the extra expenditure, if any, incurred by SPMCIL for arranging such procurement.

11.3 Unless otherwise instructed by SPMCIL, the supplier shall continue to perform the contract to the extent not terminated.

**SCC12:Resolution of disputes:** If dispute or difference of any kind shall arise between ISP Nashik and the supplier in connection with or relating to the contract, the parties shall make every effort to resolve the same amicably by mutual consultations. If the parties fail to resolve their dispute or difference by such mutual consultation within twenty one days of its occurrence, then, unless otherwise provided in the SCC, either ISP Nashik or the supplier may seek recourse to settlement of disputes through arbitration as per The Arbitration and conciliation Act 1996 as per following clause.

**SCC13: Arbitration Clause:** All disputes & differences arising out of or in any way touching or concerning this agreement (except those for which specific provision has been made therein) shall be referred to Sole Arbitrator to be appointed by CMD, SPMCIL. This contract has to be interpreted in accordance with the laws of the Union of India and arbitration proceedings shall be conducted in India under the Arbitration and conciliation Act 1996. The Arbitrator so appointed shall be an SPMCIL Officer who had not dealt with matters to which this agreement relates and in course of his duties and not expressed views on all or any of the matter in dispute or differences. The Award of the Sole Arbitrator shall be final and binding on the parties.

**SCC14: FAILURE & TERMINATION**

**(A) Cancellation of contract for Default:** Without prejudice to any other remedy for breach of contract, like removal from the list of registered Vendors, by written notice of default sent to the Vendor, the contract may be terminated in whole or in part:

(i) If the Vendor fails to provide any or all the material within the time period(s) specified in the contract, or any extension thereof granted.

(ii) If the Vendor fails to perform any other obligation under the contract within the period(s) specified in the contract or any extension thereof granted.

**(B) Termination of Contract for convenience:** India Security Press, Nashik may at any time terminate the Contract by giving you month's prior notice in writing to that effect and shall have the liberty to appoint any other agency to carry out your obligation under this contract.

## Section VI: List of Requirements

Schedule No.	Brief description of goods and services (Related specifications etc. are in Section-VII)	Accounting Unit	Quantity	Amount of Earnest Money
1	Designing, Manufacturing, Testing, Supply, Retrofitting/ installation on existing presses, Commissioning, Training and Performance testing of "Counting cum Tagging System".	No.	04	Rs. 80000 or Euro 1040 or USD 1220

### 1. Required Delivery Schedule:

(a) The Successful bidder shall complete the entire work relating to the manufacture, supply, installation, testing, commissioning, and training within a period of **six months from the date of issue of Letter of Intent**. The bidder has to submit detailed delivery schedule comprising of time required for supply and then time required for installation testing and commissioning in terms of PERT chart.

(b) The completion time is the essence of the Contract. The machine(s) will have to be supplied, commissioned within the specified time as mentioned above.

### 2. Required Terms of Delivery, Destination and preferred mode of Transportation

(a) For overseas supplier : The Delivery shall be by sea on FOB Basis. The overseas supplier shall deliver the stores ordered on FOB port of shipment.

(b) For Indigenous supplier: The delivery shall be on FOR ISP Nashik, Maharashtra basis by Road/Rail.

3. Foreign nationals desirous of attending tender opening should forward their bio-data/passport, visa details along with the bids.

4. All the copies of tenders shall be complete in all respects with all their attachments/ enclosures duly numbered and signed on each and every page.

5. In addition to the offer for supplying the Counting -cum Tagging System the tenderer shall quote for the installation, commissioning and training charges separately in the price bid.

6. The total cost inclusive of all elements as cited above on FOB and on FOR India Security Press, Nashik Road (Maharashtra), India, basis should be indicated clearly both in words and figures in the price bid.

7. The successful bidder requires to submit separate invoices for the cost of machine and cost of Installation, commissioning & Training charges for the purpose of payment of custom duty in India, since the post-import activities/services are not liable for import duty.

8. Price bid should be submitted as per format in Section XI, Table (a), or Table (b), as the case may be. Rate quoted should be on firm price basis. Vague offers like “duties as applicable” shall not be considered.

9. **AFTER SALES SERVICE:**

It must be clearly indicated in the techno-commercial bid whether the after sales service shall be provided by supplier himself or by their authorized Indian agent after satisfactory installation/ commissioning of “Counting cum Tagging System” and expiry of guarantee/ warranty period. All terms and conditions related to after sales services must be clearly mentioned.

10. The supplier shall have to provide technical support for Counting cum Tagging System and made available required spares and consumables along with price for each one which are valid for a period of three years from the date of issue of letter of Intent.

11. The supplier shall supply commissioning spares, consumables as may be required during installation, testing till completion of successful commissioning and commencement of regular operations.

12. The supplier shall submit an undertaking to supply required spare parts for the machine(s) for the period of 10 years from the date of supply as and when ordered and shall have directly replaceable.

13. **LICENSES AND PERMITS:**

Wherever applicable, the successful bidder shall ensure himself and also satisfy the General Manager, Security Printing Minting Corporation of India Limited, Unit India Security Press, and Nashik Road that the successful bidder possesses the legal licence / permit to use a particular product / process / design / patent. The successful bidder shall be held responsible for all the civil/ criminal and tortuous consequences arising from any claim from any third party in this regard.

14. **FALL CLAUSE:**

The price quoted for “Counting Cum Tagging System” to be supplied against this tender by the prospective seller shall in no event exceed the lowest price at which the seller sells “Counting Cum Tagging System” of identical specification to any other party during the currency of contract. A declaration/ certificate to this effect will have to be furnished along with the Price Bid.

14. RISK PURCHASE:

(a) If the supplier after submission of tender and due acceptance of the same, i.e. after issue of Notification of Award of Contract fails to abide by the terms and conditions of these tender documents, or fails to supply the deliverables as per delivery schedule given or at any time repudiates the contract, the purchaser shall have the right to:

(i) Forfeiture of the EMD and

(ii) Invoke the Security-cum-Performance Guarantee if deposited by the supplier and procure stores from other agencies at the risk and consequence of the supplier. The cost difference between the alternative arrangement and supplier tendered value will be recovered from the supplier along with other incidental charges, including custom duty, excise duty, taxes, insurance, freight etc.

(b) For all the purpose the Notification of Award of contract will be considered acceptance of tender and formal contract pending signing of agreement. Supplier has to abide by all the terms and conditions of tender.

(c) In case of procurement through alternative sources and if procurement price is lower, no benefit on this account will be passed on to the supplier.

15. BANK DETAILS: It is requested to provide Bank Details in following proforma

- a. Beneficiary Name :
- b. Account No. :
- c. Bank Name :
- d. IFS Code :
- e. Branch & Address :

16. The Bidder has to submit the Check list as per Format given below along with the Pre-qualification bid Documents (1<sup>st</sup> Envelope).

Sr. No.	Description	Submitted / Not Submitted	Page No.
1.	Tender form fee		
2.	EMD		
3.	Power of Attorney of the Authorized Signatory duly Authorized by a person not below the Director level of the bidder firm for signing this Tender document.		
4.	Documentary evidence towards Experience as per clause 1(a) of section IX		

5.	Documentary evidence towards capability as per clause 1(b) of section IX		
6.	Documentary evidence towards Financial data as per clause 1(c) of section IX		
7.	Certificate towards Non Black Listing Declaration as per clause 1(d) of section IX		
8.	Copy of registration if Indian agent of foreign company registered with DGS&D		

17. The Bidder has to submit the Check list as per Format given below along with the Techno-commercial bid Documents (**2<sup>nd</sup> Envelope**).

Sr. No.	Description	Submitted / Not Submitted	Page No.
1.	All pages of the tender documents (including GIT, GCC,SIT, SCC, List of requirements, Technical specification , quality requirements, etc.) duly sign and stamp by the Authorized signatory of the bidder.		
2.	Adherence to the Technical Specification as per Section VII on Bidder's Letter Head.		
3.	Adherence to the Quality Control Requirements as per Section VIII on Bidder's Letter Head.		
4.	Undertaking regarding the firm will supply the required spare parts for the machine(s) for the period of 10 years from the date of supply as and when ordered and shall have directly replaceable.		
5.	Adherence to the Delivery Schedule as per Section VI on Bidder's Letter Head.		
6.	Undertaking as per clause No. 9 to 12 of Section VI: List of Requirement.		

18. The Bidder has to submit the Check list as per Format given below along with the Price bid Documents (**3<sup>rd</sup> Envelope**).

Sr. No.	Description	Submitted / Not Submitted	Page No.
1	Price bid		

## Section VII: Technical Specifications

### TECHNICAL SPECIFICATIONS FOR ADAPTATION OF COUNTING-CUM-TAGGING UNIT:

#### Statement of Requirement

Designing, Manufacturing, Testing, supply, Retrofitting/ installation on existing presses, commissioning, Training and Performance of “Counting cum Tagging System”.

- 1.0 Counting cum Tagging System for counting and automatic Tagging of Various security documents printed on Grapha, CFC and Rapida Machines. 4 Nos. of online counting and tagging mechanism has been envisaged to be installed at the delivery pile while printing of various security products. The security documents will be counted and tagged into reams of 500 sheets each on the delivery pile board of these machines thus eliminating major human involvement for counting. All the three machines have different technical orientation, speed and physical structures and needs to be taken into consideration prior to submission of quote.

Following are the relevant information of these machines:-

S N	Machine	Feed Type	Max Size in mm	Min Size in mm	Max speed	Min Speed
1	CFC	Web	510(W) X 635	250(W) X558	200 mtrs/ min	06 mtrs/min
2	Grapha	Web	510(W) X 635	250(W) X558	800 feets/ min	300 feets/min
3	Rapida	Sheet	720 X 1050	360 X 520	13000 imp/h	4000 imp/h
4	Rapida	Sheet	720 X 1050	360 X 520	13000 imp/h	4000 imp/h

#### BASIC FEATURES OF THE SYSTEM:

##### 2.0 COUNTING STATION:

2.1 The counting station will be based on Laser counting mechanism or suitable system.

2.2 High speed automatic sheet counting at delivery will be done on the machine as the printed sheets are piled on the delivery unit/ pallet.

2.3 The speed of the counting shall match the running speed of the press.



- 2.4 The counting system should be flexible mounting system so that it can be retrofitted to the existing press.
- 2.5 The counting system should be of the latest state of the art technology.
- 2.6 The counting system shall be designed ergonomically for heavy duty continuous operation.
- 2.7 The counter shall be able to set Batch settings of desired count as per our requirement like 100, 200, 500, 1000 etc for insertion of tags.
- 2.8 The counter shall display the total count as well as Batch count.
- 2.9 The system panel shall display the counter with counting results on the screen.
- 2.10 After counting of every batch, the counter shall get reset automatically for a new batch, but the total counter shall be resettable at the option of operator.
- 2.11 A suitable operating panel i.e. touch panel/ HD for display of Counting result, system on/off, reset, fault display, configuration setting etc.
- 2.12 The system must be compatible with minimum and maximum size of printing on which the system is to be installed.
- 2.13 The counting and tagging station after installation should not obstruct the working on Grapha/ CFC/ Rapida machines.
- 2.14 The counting system shall be able to count the sheets of different substrates and different paper grammage and thickness ranging from 60 to 220 GSM and 70 to 190 micron respectively.
- 2.15 Appropriate sensors to be provided to trigger counting.
- 2.16 In case of power failure, it shall hold the data & shall resume counting operation in earlier succession. The Sensor system should be mounted on such a way so as not to disturb any day to day operations on machine.
- 2.17 The counting and tagging system shall be standalone unit having a separate panel and it shall be interfaced with our machines through minimum plugs and sockets in such a way that in case, ISP doesn't want to use this system then by unplugging or through selectors with the same should be possible.
- 2.18 The system will start and stop with the printing machine automatically.

### **3.0 AUTOMATIC TAGGING STATION:**

- 3.1 Automatic Tagging Station shall be provided to tag the batch of sheets after every defined count like 100, 200, 500, 1000 etc.
- 3.2 The tagging is to be done at high speed upto 3 tabs/ second.
- 3.3 The Tag tape length has to be variable and can be easily settable by the operator.
- 3.4 The Tag tape length cut delay to be user defined/ settable but shall match machine speed.
- 3.5 The tape chute length should be suitable for retrofitting.
- 3.6 The tag paper used shall be easily available in the market and should not be proprietary item.
- 3.7 In future if online inspection is installed then the system should be compatible to insert the tag on spoiled sheets.
- 3.8 Controller capable of supporting two tagging heads in every press should be provided.
- 3.9 The Tagging station shall have provision to install deflector at the end of the tape chute to direct tape properly into the pile.

Considering our machine's final sheet delivery position the firm will have to devise a mechanism to install the tagging in such a way so that it does not obstruct our operation.

Provision for Auxiliary tag spool for uninterrupted production.

### **4.0 INDUSTRIAL CONTROL CONSOLE/ HMI (as per the system requirement)**

- 4.1 The system shall be provided with Industrial grade Control Console/ HMIT and shall have following features:
- 4.2 The system shall be designed with latest PLC/ DCS/ HMI/ Control Console and Touch Screen of Industrial Grade.
- 4.3 Latest Operating system at the time of supply shall be provided and the configuration shall be user friendly.
- 4..4 The Application Software shall be user friendly and open ended.

4.5 The system shall be equipped with touch screen menu driven self explaining operation interface with audible and visible warning and error signals and messages on the console.

4.6 The Console / HMI shall display current machine status, speed etc.

## **5.0 GENERAL TECHNICAL SPECIFICATIONS:**

5.1 The Machines and systems shall be suitable to power supply of single phase. 240 V.50 cycles or 3 phase TPN, 415 V.A.C.  $\pm 5\%$ , 50 Hz.

5.2 The machines shall be designed ergonomically, be user friendly and shall have easy access to various operational adjustments.

5.3 Suitable vacuum pump shall be provided along with the machine if required for the system.

5.4 All wiring should be laid in properly secured trays; all control wires should bear wire number/ permanent identification mark tags for easy identification:

5.5 Suitable Safety guards/ devices should be provided with proper integration.

5.6 The firm should mention the detailed dimensions of the system viz., height, length, width and weight along with electric panel area required for tagging and counting unit.

## **6.0 SAFETY AND PRODUCT STANDARD:**

The system shall be confirming to national and international standard guidelines and applicable standards besides safety regulations/ guidelines.

## **7.0 TECHNICAL DOCUMENTATION: ( 3 sets in English language only)**

The firm shall provide following technical documents along with the system.

7.1 Instruction Manual and Operational Manual for the machine.

7.2 Maintenance Manual indicating daily, weekly, monthly, quarterly, half yearly and annual maintenance details shall be provided.

7.3 Instruction Manuals of PLC/ DCS, Industrial Control Consoles, HMIs, AC Frequency / Servo Drives and other major Control Gadgets of the system.

7.4 Complete mechanical drawing and sketches of the system shall be provided.

- 7.5 Complete Electrical Circuit Diagrams of the entire systems.
- 7.6 Programme and Cross Reference List of the PLC/ DCS along with Ladder diagrams.
- 7.7 The soft copy of PLC/ DCS, Consoles/ HMIs and other Control Gadgets provided in the machine.
- 7.8 Parameter list of all the drives and major programmable Electronic Gadgets.
- 7.9 Complete schematic diagram of Pneumatic System.
- 7.10 Complete list of mechanical and electrical spare parts list with detailed technical specifications with ID Number.

8.0 **TERMS AND CONDITIONS:**

- 8.1 The firm shall under take to provide service back-up for minimum 10 years from the date of FAT of the System.
- 8.2 The firm shall under take to supply required spare parts for the system for the period of 10 years from the date of supply as and when ordered and shall be directly replaceable.
- 8.3 For integration of the system with our machines, ISP will provide the required electric diagram. We do not have soft copy of any programme. The required integration by understanding the machine operations and diagram will be the sole responsibility of the system provider.
- 8.4 After FAT, the firm, will have to submit drawings 3 sets of drawings for the changes introduced in the diagram for interfacing.
- 8.5 Before submitting the quote, the bidder firm may visit ISP to redesign and the exact nature of scope of work involved on each machine such as all machines has different configure speed and structure.
- 8.6 The bidder will have submit the following with the quote:
- (a) Details of system offered for counting and tagging.
  - (b) Detailed product brochure and technical specifications including electromechanical specifications of offered systems.
  - (c) Inter faces required with our existing Machines.
  - (d) Controls, Operator, interface details.

- (e) Maximum and minimum speed offered for counting and tagging.

8.7 The firm will have to give one year warranty for the offered system which will last from the date of FAT.

## **9.0 PRE-SHIPMENT INSPECTION**

4 ISP officials will visit the pre-inspection of the system to be installed prior to dispatch for 03 working days.

## **10.0 TRAINING:**

10.1 The firm shall arrange to provide Operational and Maintenance training to 4 officials of ISP at their worksite as well as at site to cover entire system for a period 4 working days excluding journey time/ holidays at the worksite of the firm on whom the contract will be finalized. The purchaser will bear the cost of to and fro journey and accommodation. The training part includes the following:-

### **10.2 Operational Training:**

- (a) Detailed working of the entire system.
- (b) All precise settings of the system i.e. Sensors, tagging system.
- (c) Complete Operational settings and job programming of the machines through Control Console/ HMI.
- (d) Daily Maintenance schedule.

### **10.3 MAINTENANCE (ELECTRICAL)**

- (a) Sequential functions of the machine.
- (b) Testing of the system and fault diagnosis/ analysis through Console/ HMI.
- (c) Installation of the system/ Application software.
- (d) Understanding of Circuit diagrams, PLC/ DCS programme, Ladder Diagram, Drive Parameters etc.

### **10.4 MAINTENANCE (MECHANICAL)**

- (a) Complete settings and mechanical timings of all the gears, cams, driving belts and their synchronization with electrical timings and degrees of encoders.

- (b) Complete maintenance procedures of all the parts of the machine.
- (c) Settings and maintenance of all safety equipments installed on the machine.
- (d) Complete working and fault rectification of the machine and its auxiliary equipments.

#### **11.0 INSTALLATION, COMMISSIONING AND TRAINING AT SITE:**

11.1 The firm shall depute their Engineers/ Technicians to India Security Press, Nashik for Installation and Commissioning of the machines for the required period of time at their own cost. The firm has to impart training to Operational and Maintenance personnel of ISP after commissioning of the machines at ISP's worksite.

#### **12.0 PERFORMANCE GUARANTEE:**

The firm should produce "Performance Guarantee Certificate" for all the systems for their best design, workmanship, material and satisfactory performance for a period of one year from the date of FAT.

#### **13.0 MAINTENANCE WARRANTY:**

13.1 It will be firm's liability to modify/ replace free of cost the parts which may fail/ go defective/ requires modification during the warranty period within two weeks.

13.2 It will be firm's responsibility to replace the defective parts with good parts at their own expenses up to the expiry of the Warranty Period i.e. for one year from the date of FAT of the systems.

13.3 The firm has to give offer for Annual Maintenance Contract for One year after warranty period.

#### **14.0 FINAL ACCEPTANCE TEST (FAT):**

14.1 After successful installation and commissioning of the machines and their auxiliary equipments, the FAT will be carried out for the period of 5 working days consisting 8 hours per day, conforming to the machine configurations, rated machine speed, output etc. as per tender specifications. If any parameters are not achieved due to any reason not attributed to the purchaser, the acceptance test shall be conducted ab-initio:-

For not meeting output with the rated speed of the machine as per the tender specifications.

Other parameters of the machine, if not met.

A fresh FAT will be conducted for a period of another 5 working days.

## **15.0 FINAL ACCEPTANCE CERTIFICATE**

15.1 Upon satisfactory completion of FAT, and FAC will be issued to the representative (s) of the firm, which will be mutually certified by the supplier and purchaser subject to fulfillment of all contractual obligations.

## SECTION VIII: QUALITY CONTROL REQUIREMENT

### FAT (FINAL ACCEPTANCE TEST) AND FAC (FINAL ACCEPTANCE CERTIFICATE)

#### (a) FINAL ACCEPTANCE TEST (FAT)

After successful installation and commissioning of the machines and their auxiliary equipments, the FAT will be carried out for the period of 5 working days consisting 8 hours per day, conforming to the machine configurations, rated machine speed, output etc. as per tender specifications. If any parameters are not achieved due to any reason not attributed to the purchaser, the acceptance test shall be conducted ab-initio:-

For not meeting output with the rated speed of the machine as per the tender specifications.

Other parameters of the machine, if not meet.

A fresh FAT will be conducted for a period of another 5 working days.

#### (b) FINAL ACCEPTANCE CERTIFICATE (FAC)

Upon satisfactory completion of FAT, purchaser shall issue FAC (Final Acceptance Certificate), which will be mutually certified by the supplier and purchaser.

(c) The Machine(s) will be accepted on manufacturers guarantee certificate and successful erection and commissioning of the machine.



## SECTION IX: QUALIFICATION/ ELIGIBILITY CRITERIA

1. The Bidder firm should meet following eligibility criteria to qualify in the Pre-Qualification bid (PQB):
  - (a) **Experience and Past Performance:** Bidder firm should have manufactured, supplied, installed and commissioned at least One similar Counting cum Tagging unit during last five years i.e. From 01<sup>st</sup> Jan 2012 to 31<sup>st</sup> December 2016.
  - (b) **Capability, equipment and manufacturing facilities:** The Bidder firm must have an annual capacity to manufacture and supply at least two similar Counting cum Tagging Unit.
  - (c) **Financial standing:**
    - (i) Average Annual Turnover of the Bidder firm should be more than Rs. 12,00,000 or Euro 15590 or 17650 during last three years i.e. 2014, 2015 & 2016 in case the financial year is maintained as calendar year or 2014-2015, 2015-2016 and 2016-2017 in case the financial year is maintained other than calendar year.
    - (ii) Bidder firm should not have suffered any financial loss for more than one year during last three i.e. 2014, 2015 & 2016 in case the financial year is maintained as calendar year or 2014-2015, 2015-2016 and 2016-2017 in case the financial year is maintained other than calendar year.
    - (iii) The net worth of the bidder firm should not have eroded by more than 30% in last three years i.e. 2014, 2015 & 2016 in case the financial year is maintained as calendar year or 2014-2015, 2015-2016 and 2016-2017 in case the financial year is maintained other than calendar year.

**The bidder should submit the Audited financials in support of above.**
  - (d) The firm should give a declaration that they have not been black-listed/debarred for dealing by Government of India in the past.
  - (e) The firm should submit Power of Attorney of the Authorised signatory who is signing the total bid document.

### Note:

1. While evaluating the tender all credentials of the principal manufacturer only shall be considered. However authorized agent can participate/submit the tender on behalf of principal manufacturer. Supply order shall be placed on the principal manufacturer only. In case, the tenderer is an Indian agent quoting on behalf of foreign manufacturer, the Indian agent should be already enlisted under the compulsory enlistment scheme of Ministry of Finance, Govt. of India,

operated through Directorate General of Supplies and Disposals (DGS&D). Documentary evidence regarding the same to be submitted along with the tender.

2. All experience, past performance and capacity/ capability related/ data should be certified by the authorized signatory of the bidder firm. The bidder should submit documentary evidence regarding the past supply. The credentials regarding experience and past performance to the extent required as per eligibility criteria submitted by bidder should be verified from the parties for whom work has been done, hence copies of orders and corresponding experience certificate are to be submitted along with offer.

3. All financial standing data should be certified by certified accountants' e.g. Chartered Accountants (CA) in India and Certified Public Accountant for other countries. The bidders outside India has to submit the Annual Audited reports translated to English language duly certified by Certified Public Accountant.

4. Decision on Finalization of tender will be taken based on the documents submitted along with the tender. All documents must be submitted as per tender requirement failing which offers will be liable for rejection and no further correspondence will be made/ entertained for clarification after opening of the tender.

5. All the pages submitted are to be required & sealed by Authorised Signatory failing which tender shall be treated as unresponsive.

6. The tender is for manufacturers and suppliers who have proven capacity, capability and experience. This is not a Development Tender.

**SECTION X: TENDER FORM**  
**ACCEPTANCE OF TERMS & CONDITIONS**

Date.....

To  
The General Manager,  
India Security Press,  
*(A unit of Security Printing and Minting Corporation of India Limited)*  
Nashik (Maharashtra) - INDIA

Ref: Your Tender document No. ....dated .....

We, the undersigned have examined the above mentioned tender enquiry document, including amendment No. -----, dated ----- (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver..... *(Description of goods and services)* in conformity with your above referred document for the sum of XXXXX (total tender amount in figures and words), **to be mentioned only in the price schedule(s), attached herewith and made part of this tender. (Do not mention any price components here. Price has to be mentioned only in Section XI: Price Schedule)**

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V - “Special Conditions of Contract”, for due performance of the contract.

We agree to keep our tender valid for acceptance for a period upto -----, as required in the GIT clause 19, read with modification, if any in Section-III - “Special Instructions to Tenderers” or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender upto the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

.....  
(Signature with date)

.....  
(Name and designation)

Duly authorized to sign tender for and on behalf of

.....

## Section XI: Price Schedule

TABLE (a)

**SUMMARY OF PRICE SCHEDULE (FOR OVERSEAS BIDDERS ONLY): PRICE SHOULD BE QUOTED ON FOB AND CIF BASIS**

**To be quoted in INR/ USD/ EURO**

Furnish complete list of equipments and accessories which constitutes the Counting Cum Tagging Unit: 04 Nos.

Sr No	Description, Accounting unit and quantity offered	FOB price for each No.	Port Destination	Insurance for each	Freight (Ocean) For each	CIF value for each	Quantity required	Grand Total of CIF Value of 04 Nos.
1	2	3	4	5	6	7	8	9
1	Counting cum Tagging Unit		Nhava Sheva/ Mumbai				04 Nos.	

Sr No	Description,	Rate for each	Quantity Required	Total amount for 04 Nos.
2	Installation, testing, commissioning and training charges at Purchaser's Site		04 Nos.	
	(Grand Total) (1+2)			

FOB price in words.....

CIF price in words.....

1. We confirm that there would not be any price escalation during the supply period.
2. We confirm that we will abide by all the tender terms and conditions and we do not have any counter conditions
3. Remarks, if any:.....
4. The service Tax and TDS (Tax deduction at source) will be applicable for installation, commissioning and training charges.
5. Price bids with conditions/ counter conditions are liable to be rejected.
6. **In compliance of clause No.10 of Section VI (List of Requirement), the list of essential spares and their price shall be given by the bidder in separate sheet along with price bid.**
7. The price bid should be submitted only as per the above format. No row/ column shall be left blank. Please indicate NA, in case the row/ column is "Not Applicable". Reason be recorded in "remarks" at Sr. No. 3 above. If the above format is not used or any row/column is left blank, then the bid will be liable for rejection without assigning any reason.

(Name and Signature with date)

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## Section XI: Price Schedule

TABLE (b)

**SUMMARY OF PRICE SCHEDULE (FOR DOMESTIC BIDDERS): PRICE SHOULD BE QUOTED ON FOR ISP, NASHIK ROAD BASIS IN INR ONLY.**

Furnish complete list of equipments and accessories which constitutes the Counting Cum Tagging Unit: 04 Nos.

Sr No.	Item description	HSN Code, if any	Basic price for each (Rs)	Packing and forwarding charges (Rs), if any each	Freight, Insurance, & other charges, if any including delivery at works (Rs) of each	GST@...% as applicable please specify (Rs) of each	Total price of 01 No. (FOR ISP, Nashik Road) inclusive of GST, freight and insurance charges	Quantity Required	Total price of 04 Nos. (FOR ISP, Nashik Road) inclusive of GST, freight and insurance charges
1	2	3	4	5	6	7	8	9	10
1	Counting cum Tagging Unit							04 Nos.	

Sr No	Description,	SAC Code	Rate each one	GST @ (%) Rs of each	Total each of one	Quantity required	Total cost of installation for 4 Nos.
2	Installation, commissioning, testing and training charges at Purchaser's site,					04 Nos.	
	Grand Total (1+2)						

FOR ISP Nashik Road price in words.....

1. We confirm that there would not be any price escalation during the supply period.
2. We confirm that we will abide by all the tender terms and conditions and we do not have any counter conditions
3. Remarks, if any:.....
4. The service Tax and TDS (Tax deduction at source) will be applicable for installation, commissioning and training charges.
5. Price bids with conditions/ counter conditions are liable to be rejected.
6. **In compliance of clause No.10 of Section VI (List of Requirement), the list of essential spares and their price shall be given by the bidder in separate sheet along with price bid.**
8. The price bid should be submitted only as per the above format. No row/ column shall be left blank. Please indicate NA, in case the row/ column is "Not Applicable". Reason be recorded in "remarks" at Sr. No. 3 above. If the above format is not used or any row/column is left blank, then the bid will be liable for rejection without assigning any reason.

(Name and Signature with date)

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SECTION XII: QUESTIONNAIRE  
SECTION XIII: BANK GUARANTEE FORM OF EMD  
SECTION XIV: MANUFACTURER'S AUTHORIZATION FORM  
SECTION XV: BANK GUARANTEE FORM FOR PERFORMANCE SECURITY  
SECTION XVI: CONTRACT FORM  
SECTION XVII: LETTER OF AUTHORITY FOR ATTENDING A BID OPENING  
SECTION XVIII: SHIPPING ARRANGEMENT FOR LINER CARGOES  
SECTION XIX: PROFORMA OF BILLS FOR PAYMENTS

For section XII to XIX please refer the link [click here](#) or  
<http://www.spmcil.com/SPMCIL/UploadDocument/Terms%20&%20Conditions.9e08319f-af60-4ed6-8309-f6b5d8510288.pdf>